

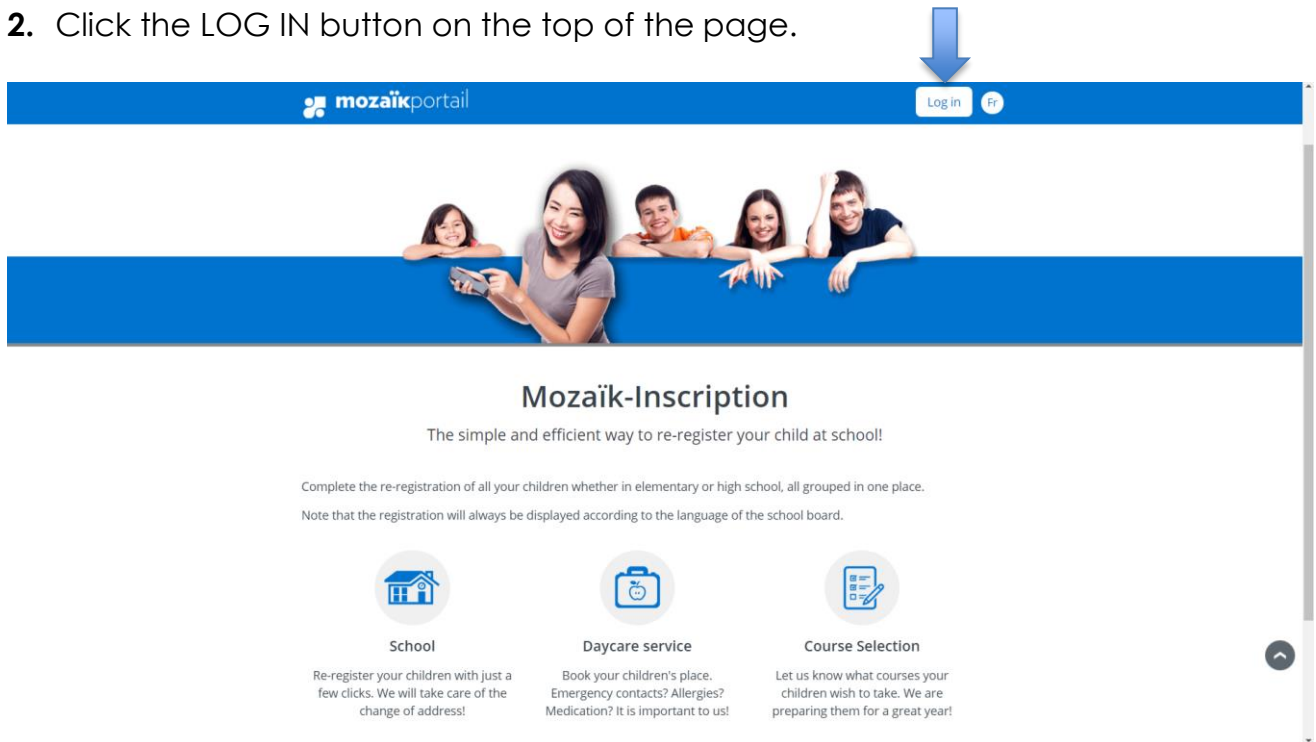
Note that the MOZAIK online site will be open February 14, 2020 to receive and process online registrations.

Dear Parent/Guardian,

As a follow up to our previous email, you may now re-register your child for the 2020-2021 school year through the secure MOZAIK website. You can access the site from the ETSB website under the PARENTS TAB or at <https://inscription.espacemozaik.ca>

Steps to follow:

1. Be sure to use the MOZAIK website and not the ETSB Parent Portal.
2. Click the LOG IN button on the top of the page.



The screenshot shows the MOZAIK website interface. At the top, there is a blue navigation bar with the MOZAIK logo on the left and a "Log in" button on the right. Below the navigation bar is a banner image featuring five diverse children smiling. Underneath the banner, the heading "Mozaïk-Inscription" is displayed, followed by the tagline "The simple and efficient way to re-register your child at school!". Below this, there are three main service categories, each with an icon and a brief description:

- School**: Re-register your children with just a few clicks. We will take care of the change of address!
- Daycare service**: Book your children's place. Emergency contacts? Allergies? Medication? It is important to us!
- Course Selection**: Let us know what courses your children wish to take. We are preparing them for a great year!

3. If you have not previously entered this site, you must proceed as a new user and create an account. Scroll down on the login page to get the create account link.

mozaik

ATTENTION - All parents who had an account before December 13, 2016, will have to re-create it. We have modified the site infrastructure, specifically the login module. Because all of the data is secure and encrypted, we are unable to re-create the user accounts ourselves. Thank you for your understanding.

Access to parents

[Need help?](#)
Before connecting, make sure that your school subscribes to the service.

Sign in with your social media account

Facebook LinkedIn
Microsoft Google

OR

Sign in with your Mozaik account

Email Address

Password

[Forgot your password?](#)

[Log in](#)

Don't have an account?
[Create your account](#)

4. You may **ONLY** use the email you provided to your school (the one which received this email), to access the re-registration information.
5. There is a video tutorial provided on the login page of the site.

[Forgot your password?](#)

[Log in](#)

Don't have an account?
[Create your account](#)

How to sign in to the site. ([More help](#))

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User Account Creation

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Access to parents

[Need help?](#)

Before connecting, make sure that your school subscribes to the service.

Complete the following:

The Email Address must be the one you provided to the school.

Email Address

Get a verification code

New Password

Confirmation

Save

[Cancel](#)



6. Re-enter your email address.

7. Click on the **GET A VERIFICATION CODE** button.

8. **Leave your browser window open and go to your email inbox for the code.**

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Access to parents

[Need help?](#)

Before connecting, make sure that your school subscribes to the service.

Complete the following:

The Email Address must be the one you provided to the school.

Email Address

edwardsju@etsb.qc.ca

Verification Code

Verify code

Get a new code



9. Enter this code in the new box marked **VERIFICATION CODE**.

10. Press the **VERIFY CODE** button.

Need help?
Before connecting, make sure that your school subscribes to the service.

Complete the following:

The Email Address must be the one you provided to the school.

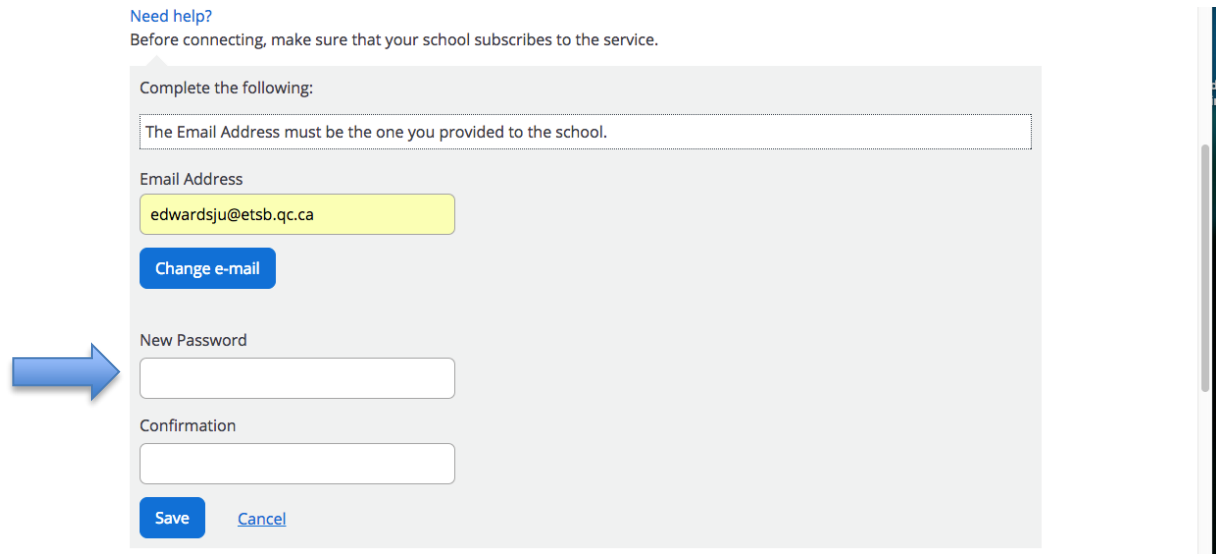
Email Address
edwardsju@etsb.qc.ca

Change e-mail

New Password

Confirmation

Save Cancel



11. Create your password.

We advise that you write it down for future use.

It will be required for Course Selection at a later date.

12. Re-enter your email to confirm.

13. Click on the save button.

Once your account is created and you have linked your student(s) to your account and are logged in, you will then be redirected to your child's (or children's) registration information. From here you will be able to:

Choose the desired action:

- either REGISTER AT SCHOOL or
- DO NOT REGISTER to cancel registration

a + sign will allow you to display additional details

PLEASE NOTE THAT COURSE SELECTION FOR SECONDARY 1, 2 & 3, IS AVAILABLE IMMEDIATELY, ONCE YOU HAVE RE-REGISTERED YOUR CHILD.

WORK ORIENTED TRAINING; SEMI-SKILLED TRADE & CASP/CHALLENGES PROGRAMS ARE NOT REQUIRED TO COMPLETE THE COURSE SELECTION PROCESS.

SECONDARY 4 & 5 COURSE SELECTION WILL TAKE PLACE IN SCIENCE & TECHNOLOGY CLASSES WITH THE ACADEMIC COUNSELLOR, THE WEEK OF FEBRUARY 18TH.

Thank you for re-registering your child (children) with the Eastern Townships School Board and entrusting his/her education to us.

Tips & Tricks

- The email address you must use is the one that received the emails regarding re-registering your child.
- In the case of a shared custody situation, only one parent may be the primary responsible adult and can re-register a student. Please call us to confirm which parent this is designated to if you are unsure or unable to access your student's dossier.
- This process uses an encrypted cloud granting you access to your student's dossier. It is secure and confidential and may only use **ONE** email address that corresponds to your child's dossier at MV, thereby giving you access. Please call us to confirm your email address if you are not sure.

If you:

1. ... Are using the Facebook or Google+ links, you must make sure that these accounts are using the **same address that you provided us at the school.**
2. ... Closed your browser to get your verification code you will need to request a new one. The key to entering the verification code is leaving that window open in your browser while you get the code from your email.
3. ... Did not receive your verification code, please check your recycle bin, spam folder or junk mail folders;
4. ... Are using Safari as an internet browser, please try Firefox or Chrome;
5. ... Are using your telephone, please try a desktop computer or if you are using a desktop computer, try your phone.

If none of these solutions work for you, the likely cause could be your ISP (internet service provider) blocking the email content as Spam.

In this case, if you have an alternate email address, (Gmail and/or Hotmail etc), please call us at the school and we'd be happy to change the address in your student's dossier to one of those.